

# ubWitness.com Return Form

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Name: \_\_\_\_\_ Order Number: \_\_\_\_\_  
Address: \_\_\_\_\_ Email Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_  
Phone: \_\_\_\_\_

**Return Authorization Number:** \_\_\_\_\_ *Call 501-975-1011 for RA#*

**Please list the item(s) you are returning:**

Description	Qty	Price	Reason

**Please list the item(s) you want for exchange:**

Description	Size	Qty	Price

Comments / Instructions

## SHIP ITEMS TO:

ubWitness.com Returns, 900 S Shackleford Rd, STE 401, Little Rock, AR 72015

## ubWitness.com Return Policy

Returns can take 1-2 weeks to be processed once we receive them. We will send you a notification email when your return is processed.

Here are the return dos and don'ts:

- All returns must have been purchased from ubWitness.com. (duh)
- All returns must have a return ship date within 30 days of placing your order.
- All items must be returned in the original condition. We do not accept washed or damaged items and if you send them they will be returned to you.
- You will be responsible for the cost of shipping the return back to us. If you received the wrong or a defective item we will reimburse you for the return shipping costs of sending it back to us via regular mail but only if you include the shipping receipt. We do not reimburse any expedited shipping costs.
- Include your name, address, email and order number along with the items you're returning.
- List the items you are returning on the Return Form.
- Tell us why you are returning them
- Tell us if you would like an exchange, ubWitness.com credit or a refund

### *Exchanges*

We have an Even-Steven exchange policy. One tee for one tee. If your newly requested item is out of stock when the exchange is processed then you will receive a credit. Or you can include a second and third choice on the return form. If you are exchanging for an item of higher price, please include your credit card number and we will charge you for the difference. If you are exchanging for an item of lower price, you will not be refunded or credited the difference. If you purchased tees at a sale or promotional price, you may exchange them for the same design or another design of the same cost. We will send your replacement item(s) at no charge.

### *Credits*

Credits will be given as ubWitness.com gift certificates. Original shipping costs will not be credited.

### *Refunds*

Refunds will be credited back to the credit cards used for the original order. Original shipping costs are non-refundable.